



**OFFICE OF THE GOVERNOR  
KAVANGO WEST REGION**

**EXPRESSION OF INTEREST ISSUED ON THE 19<sup>TH</sup> FEBRUARY 2025**

Kavango West Regional memorial service to honour the life of the Late Founding President, Dr. Sam Shafiishuna Nujoma on the 25<sup>th</sup> February 2025. Time will be communicated to all successful bidders.

| NO. | ITEM DESCRIPTION   | Number of service provider(bidder) |
|-----|--|------------------------------------|
| 1.  | Transportation Service for community members (50 people) from each of the 7 constituencies to Nkurenkuru and back on the 25 <sup>th</sup> February 2025.<br>NB: From 14 Seater buses and up. | Based on response                  |
| 2.  | Provision of Tents (1 large and 4 medium tents)  | Based on response                  |
| 3.  | Provision of 2000 plastic chairs.  | 5 bidders(400 each)                |
| 4.  | Provision of decoration service for the memorial corner (green carpet, back drop, 2 big and 4 medium fresh flower, 20 (38cm) medium, 6 (49cm) customize big candle).                         | 1 bidder                           |
| 5.  | Catering Services for 2000 people (Rice, Beef stew, potato/macaroni salad, soft drink and bottle of water)   | 10 caterers<br>(200 people each)   |

**A. NB: The following required mandatory documents shall accompany the quotation:**

- (a) Have a valid company Registration Certificate.
- (b) Have an original/certified valid good Standing Tax Certificate;
- (c) Have an original/certified valid good Standing Social Security Certificate;
- (d) Have a valid certified copy of Affirmative Action Compliance Certificate.
- (e) Have a certificate indicating SME Status (for Bids reserved for SMEs)

**NB: 1. ALL PROSPECTIVE SERVICE PROVIDERS ARE HERewith REQUESTED TO QUOTE SEPARATELY FOR THE DIFFERENT SERVICES REQUIRED.**

**2. PREFERENCE WILL BE GIVEN TO RESIDENTS OF KAVANGO WEST REGION**

**3. CLOSING DATE FOR ALL BIDS IS FRIDAY 21<sup>st</sup> FEBRUARY 2025 @ 11H00 @ KAVANGO WEST REGIONAL COUNCIL, OFFICE NUMBER 7.**

1. Should you require more information, please contact  
L.Kamukwanyama @ 085 290 2460 / V.S.Mukerenge @ 085 3661 785.

