



**OFFICE OF THE GOVERNOR  
KAVANGO WEST REGION**

**EXPRESSION OF INTEREST ISSUED ON THE 02 APRIL 2025**

Welcoming and official hand-over ceremony of the newly appointed Governor of the Kavango West Region on the 04<sup>th</sup> April 2025 at 10h00am. Time will be communicated to all successful bidders.

ITEM DESCRIPTION	Number of service provider (bidder)
Provision of catering service for 300 people Menu (Rice, Beef stew, potato/macaroni salad, cabbage, fried chicken and fried fish)	Six (6) bidders (50 people each)
Provision of decoration service (green carpet, red carpet, main table with fresh flower and back drop)	One (1) bidder

**A. NB:** The following required mandatory documents shall accompany the quotation:

- (a) Have a valid company Registration Certificate.
- (b) Have an original/certified valid good Standing Tax Certificate;
- (c) Have an original/certified valid good Standing Social Security Certificate;
- (d) Have a valid certified copy of Affirmative Action Compliance Certificate.
- (e) Have a certificate indicating SME Status (for Bids reserved for SMEs)

- NB:**
1. ALL PROSPECTIVE SERVICE PROVIDERS ARE HEREWITH REQUESTED TO QUOTE SEPARATELY FOR THE DIFFERENT SERVICES REQUIRED.
  2. THE BID IS STRICTLY FOR RESIDENT OF KAVANGO WEST REGION
  3. **CLOSING DATE FOR ALL BIDS IS THURSDAY, 03 APRIL 2025 AT 11H00 AT KAVANGO WEST REGIONAL COUNCIL, OFFICE NUMBER**

Should you require more information, please contact:

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