**KAVANGO WEST REGIONAL COUNCIL**

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Private Bag 6294
**NKURENKURU**
Namibia

11 February 2025

NOTICE FOR SELECTION OF AWARD
Section 55 (4) of Act)
(Regulation 38 (1)

**PART A**

**Notice to bidder selected for award**

**To: Wispa Investment cc**
**P O Box 4079**
**Industrial Area**
**Rundu**

**RE: SUPPLY AND INSTALL ENERGY-SAVING AIR CONDITIONERS FOR THE DIRECTORATE OF EDUCATION, ARTS AND CULTURE, PROCUREMENT REFERENCE NO: G/RFQ/KWRC/DOEAC-07/2024.**

(a) Kindly note in terms of section 55 (4A) of the Public Procurement Act, 2015 (Act No.15 of 2015) as amended, you have been selected for the award of the above referenced bid.

(b) You are informed that in the absence of any application for reconsideration in terms of Section 55 (4A) of the Public Procurement Act, 2015 (Act No.15 of 2015) as amended, of the selection for the award referred to in paragraph (a) within 7 days of this notice, the Accounting Officer of the Kavango West Regional Council will award the contract to you.

(c) The period of 7 days referred to in paragraph (b) starts on **12 February 2025** and ends on **20 February 2025.**

## PART B

### Notice to bidders not selected for award

To: **Kweni Pewa Trading**
**Siruwo Trading**
**HOB Engineering**
**Obcrazy Trading**
**Okavango Consultancy**
**Togetherness Investment**
**Power House Investment**
**Shonyela Electrical**
**JH Technical Services**

**(a)** Pursuant to Section 55 (4) (b) of the Public Procurement Act, 2015 (Act No.15 of 2015), Kindly note that a bidder whose particulars are specified in PART A: **has been selected for award of the bid with Procurement Reference No: G/RFQ/KWRC/DOEAC-07/2024.**

(b) The price offered by the bidder referred to in paragraph (a) is an amount of **N$ 707,442.70.**

(c) The criteria used to select for the award of the bidder referred to in paragraph (a) is set out in the bid document reference number: **G/RFQ/KWRC/DOEAC-07/2024**.

(d) Kindly note that if you are not satisfied with the award made by the Kavango West Regional Council, you may make an application for the reconsideration of the selection made within **7 days** of this notice, and in the absence of an application for reconsideration, the Accounting Officer of the Kavango West Regional Council will award the contract to the person selected for the award.

(e) The period of 7 days referred to in paragraph (b) starts on **12 February 2025** and ends on **20 February 2025.**

MATHEUS K. SINGAMBWE
**CHIEF REGIONAL OFFICER**

12.02.2025
**DATE**

**KAVANGO WEST REGIONAL COUNCIL**

REF: **G/RFQ/KWRC-DOEAC-07/2024**

**PROCUREMENT TITLE: SUPPLY AND INSTALL ENERGY-SAVING AIR CONDITIONERS FOR THE EDUCATION, ARTS AND CULTURE DIRECTORATE.**

**EXECUTIVE SUMMARY OF BID EVALUATION REPORT**

**Kavango West Regional Council**
**Private Bag 6294**
**Nkurenkuru**
**Namibia**

**|Tel: +264 66 264962**
**|Email: pmukwrc@gmail.com**

REF: **G/RFQ/KWRC-DOEAC-07/2024**

IRN MSM Hon

**Executive Summary of Bid Evaluation Report**

**Project Title**

**Reference number of procurement: G/RFQ/KWRC/DOEAC-07/2024**

1. SCOPE OF CONTRACT: **SUPPLY AND INSTALL ENERGY-SAVING AIR CONDITIONERS FOR THE EDUCATION, ARTS AND CULTURE DIRECTORATE.**
2. PROCUREMENT METHOD USED: **REQUEST FOR SEALED QUOTATIONS (RFQ)**
3. DATE OF INVITATION OF BIDS: **03 December 2024**
4. CLOSING DATE FOR SUBMISSION OF BIDS: **30 December 2024 @10H00AM**
5. DATE AND PLACE OF OPENING OF BIDS: **30 December 2024 AT KWRC BOARDROOM**
6. NUMBER OF BIDS RECEIVED BY CLOSING DATE: **TEN (10)**
7. RESPONSIVENESS OF BIDS: **SATISFACTORY**

REF: **G/RFQ/KWRC-DOEAC-07/2024**

**Table 1: ELIGIBILITY CRITERIA AND OTHER ADDITIONAL ELIGIBILITY CRITERIAS**

| SEQ NO. | Bidder' s Name | Pricing at Bid Opening N$ | Responsive or Not Responsive | Reasons why bid is not responsive |
|---|---|---|---|---|
| 1 | Kweni Pewa Trading | 504,598.57 | NO | ❖ Proof of employment from social security of artisan qualification not attached.<br>❖ Proof of similar work done not attached.<br>❖ Artisan Certificate qualification not attached.<br>❖ Bidding document not completed in full.<br>❖ All corrections not initialed. |
| 2 | Wispa Investment CC | 707,730.23 | YES | ❖ Comply |
| 3 | Siruwo Trading | 572,327.24 | NO | ❖ Incomplete Bid securing declaration.<br>❖ Proof of employment from social security of artisan qualification not attached.<br>❖ Proof of similar work done not attached. |
| 4 | OHB Engineering | 707, 730.24 | NO | ❖ Proof of employment from social security of artisan qualification not attached.<br>❖ Document not completed in full (bidding price not filed) |

REF: **G/RFQ/KWRC-DOEAC-07/2024**

IRN MSM

| | | | | |
|---|---|---|---|---|
| **5** | Obcrazy Trading | 797,875.00 | NO | ❖ Artisan Certificate qualification not attached.<br>❖ Proof of similar work done not attached.<br>❖ Proof of employment from social security of artisan qualification not attached.<br>❖ Bidding document not completed in full. |
| **6** | Okavango Consultancy | 651,150.62 | NO | ❖ Notice GCC 6 not completed<br>❖ Company registration certificate not certified.<br>❖ Artisan Certificate qualification not attached.<br>❖ Proof of similar work done not attached.<br>❖ Proof of employment from social security of artisan qualification not attached. |
| **7** | Togetherness Investment | 573,735.00 | NO | ❖ Price schedule not completed.<br>❖ Notice GCC 6 not completed. |
| **8** | Power House Investment | 656,886.68 | NO | ❖ No proof of similar work attached. |
| **9** | Shonyela Electrical | 693,639.50 | NO | ❖ Quotation letter not completed.<br>❖ Notice GCC 6 not completed. |
| **10** | JH Technical Services | 595,428.75 | NO | ❖ Special condition notice GCC 6 of the bidder address not completed.<br>❖ No Seal on quotation letter. |

**TABLE 2: FINANCIAL EVALUATION**

A total of One (1) bidder qualified for Financial Evaluation. The project cost estimate is at **N$ 744,979.20** with VAT and bidders who were **within 5%** below or above were considered being within the cost estimate, those who were below the cost estimates range were regarded being below the cost estimates and those who were above the cost estimate were considered being above the cost estimate.

| NAME OF BIDDER | SUBMITTED AMOUNT (N$) | CORRECTED AMOUNT | ARITHMENTIC ERROR |
|---|---|---|---|
| BIDDER NO.2: Wispa Investment CC | N$ 707,730.23 | N$ 707 442.70 | -N$ 287.53 |

**TABLE 3: PRICE COMPARISON FOR BIDS THAT ARE SUBSTANTIALLY RESPONSIVE BEING WITHIN 5% ABOVE OR BELOW THE COST ESTIMATE RANGE FROM N$ 707,730.24 – N$ 782,228.16**

| NAME OF BIDDER | CORRECTED AMOUNT (N$) | 15% VAT | PRICE WITHOUT VAT | PRICE RESPONSIVENESS |
|---|---|---|---|---|
| BIDDER NO.2: Wispa Investment CC | **N$ 707 442.70** | N$ 92 275.14 | N$ 615 417.59 | BELOW |



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HM

**TABLE 4: RANKING OF THE SUBSTANTIALLY RESPONSIVE BIDDIERS WHO ARE WITHIN THE PRICE RESPONSIVENESS.**

| NAME OF BIDDER | CORRECTION AMOUNT (N$) | RANKING |
|---|---|---|
| NONE | - | - |

## 1. BEST EVALUATED BID:

The best lowest responsive evaluated bid is **NONE** after the price comparison stage as per table 3.

## 2. RECOMMENDATION FOR AWARD

The Ad-hoc Bid Evaluation members recommends to the Procurement Committee to consider WISPA INVESTMENT CC whose closer to the ceiling amount of **N$ 707 730.24** with a different of **-N$ 287.53** for award of the bid.



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