



**REPUBLIC OF NAMIBIA  
KAVANGO WEST REGIONAL COUNCIL  
DIRECTORATE OF EDUCATION, ARTS AND CULTURE**

Private Bag 6193, Nkurenkuru. Namibia Tel. 264 66 274200

## VACANCIES

**THIS OFFICE INVITES QUALIFIED AND DEDICATED APPLICANTS TO APPLY FOR THE FOLLOWING VACANCIES.**

**POST DESIGNATION : ADMINISTRATIVE OFFICER GRADE 12**

7 x posts

1. Nkure nkuru Secondary School
2. Kulisuka Primary School
3. Karanawa Primary School
4. Naucova Primary School
5. Gcwagi Primary School
6. Hausiku Wakina Primary School
7. Erago Primary School

**Scale of salary** : N\$ 107 753 x P – 129 240  
**Housing allowance** : N\$ 13 944.00 per annum  
**Transport allowance** : N\$ 10 512.00 per annum

**Appointment Requirement:** Grade 12 Certificate (or equivalent qualification on NQF L3) with 20 points in 5 subjects and an E symbol in English.

**Supplementary Requirements:** Computer literate.

**POST DESIGNATION : CHILD CARE HOSTEL MATRON GRADE 13**

2 x posts

1. Kahenge Combined School
2. Katjinakatji Combined School

**Scale of salary** : N\$ 81 645 x P – 102 039  
**Housing allowance** : N\$ 10 452.00 per annum  
**Transport allowance** : N\$ 10 512.00 per annum

**Appointment Requirement:** Grade 10 Certificate (or Equivalent) with 24 points in 7 subjects and a D symbol in English

**Supplementary Requirements:** Home Economic or Home science subjects / a certificate in hospitality or related

*All official correspondence must be addressed to the Chief Regional Officer*

**POST DESIGNATION : HOSTEL MATRON GRADE 13**

1 x post 1. Leevi Hakusembe Secondary School

**Scale of salary** : N\$ 81 645 x P – 102 039

**Housing allowance** : N\$ 10 452.00 per annum

**Transport allowance** : N\$ 10 512.00 per annum

**Appointment Requirement:** Grade 10 Certificate (or Equivalent) with 24 points in 7 subjects and a D symbol in English.

**Supplementary Requirements:** Home Economic or Home science subjects / a certificate in hospitality or related.

**POST DESIGNATION : CLEANER GRADE 15**

14 x posts

1. Hamweyi Primary School
2. Ngwa - Ngwa Primary School
3. Cwi Junior Primary School
4. Mpungu Combined School
5. Bravel Mankupi Primary School
6. Sikongo Joseph Primary School
7. Rainer Mungungu Combined School
8. Nkure nkuru Secondary School Project
9. Karanawa Primary School
10. Gcamade Primary School
11. Kayeura Primary School
12. Sivara Primary School
13. Mburuuru Primary School
14. Kahenge Combined School

**Scale of salary** : N\$ 44 050 x P – 55 117

**Housing allowance** : N\$ 10 452.00 per annum

**Transport allowance** : N\$ 10 512.00 per annum

**Appointment Requirement:** None

**Supplementary Requirements:** Should able to read and write

**NOTE:**

**NB:** Please send application forms (**on the new forms 156043 and 156094** obtainable at all Government Offices). Applicants are reminded to attach **certified copies** of their qualifications; academic records / transcripts; testimonials; curriculum vitae. All foreign qualifications must be evaluated (attach NQA evaluation report).

**NB:** Complete a prescribed application form in full **“Failure to complete all items on the application form for employment and not attaching the necessary documents will disqualify the application”**

The possibility is not excluded that errors might have been made in the compilation of the request for advertising of these vacancies, or that a post has been advertised, which should not have been advertised. If such errors occurred and later discovered, the **Ministry reserves the right not to fill such posts.**

*All official correspondence must be addressed to the Chief Regional Officer*

**NB:** Prospective applicants who **do not meet** the appointment requirements as outlined above are advised **not to apply**. Only Candidates who meet the prescribed appointment requirements will be considered for possible short listing.

PLEASE SEND APPLICATIONS ON PRESCRIBED FORMS TO:

THE REGIONAL DIRECTOR  
DIRECTORATE OF EDUCATION, ARTS AND CULTURE  
SUBDIVISION HUMAN RESOURCE  
PRIVATE BAG 6193  
NKURENKURU

OR

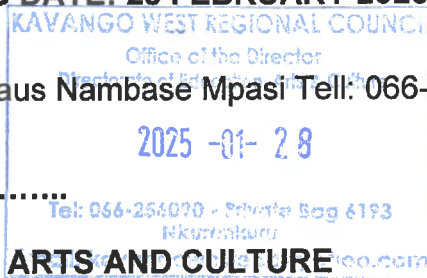
Hand Delivery: Kavango West Regional Education Office  
Nkurenkuru (Matukuchila complex behind Shoprite)  
HR Office.

**CLOSING DATE: 28 FEBRUARY 2025**

Inquiries: Mr. Nicolaus Nambase Mpasu Tell: 066-274 2000



PONTIANUS V. MUSORE  
DIRECTOR OF EDUCATION, ARTS AND CULTURE  
KAVANGO WEST REGION

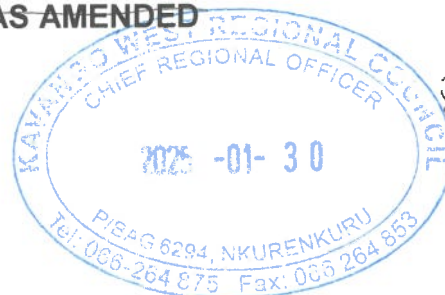


28/01/2025  
DATE

~~APPROVED / NOT APPROVED / AS AMENDED~~



MATHEUS K. SINGAMBWE  
CHIEF REGIONAL OFFICER



30/01/2025  
DATE

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