



KAVANGO WEST REGIONAL COUNCIL

Tel. No.:066 – 264875/6
Fax No.:066 – 264853
Enquiries: Mr. PM Hamutenya

Private Bag 6294
Nkurenkuru
Namibia

INTERNSHIP OPPORTUNITY

Designation: 1 x Intern (Human Resources Practitioner)
Division: Human Resources Management
Duty Station: Nkurenkuru
Duration: Three (3) Months
Internship allowance: N\$ 2 244.85 per month

Minimum requirements: Applicant must be in the Final year of study at a recognized institution of higher learning studying Human Resources Management.

Additional requirement: Applicant must be a first-time intern who was not placed before.

Designation: 1x Intern (Administrative Officer)
Division: Administration
Section: Constituency Administration Support Services
Duty Station: Nkurenkuru, Ncamagoro Constituencies.
Duration: Three (3) Months
Internship allowance: N\$ 2 244.85 per month

Minimum requirements: Applicant must be in the Final year of study at a recognized institution of higher learning studying Business Administration, Public Management, Office Administration or related field.

Additional requirement: Applicant must be a first time intern who was not placed before.

Designation: 1x Intern (Administrative Officer)
Division: Administration
Section: Procurement and Stores
Duty Station: Nkurenkuru
Duration: Three (3) Months
Internship allowance: N\$ 2 244.85 per month

All official correspondences must be addressed to the office of the Chief Regional Officer

Minimum requirements: Applicant must be in the Final year of study at a recognized institution of higher learning studying Business Administration, Public Management, Office Administration or related field.

Additional requirement: Applicant must be a first time intern who was not placed before.

Designation: 1 x Intern (Administrative Officer)
Division: Administration
Section: Public Relations & Meetings
Duty Station: Nkurenkuru
Duration: Three (3) Months
Internship allowance: N\$ 2 244.85 per month

Minimum requirements: Applicant must be in the Final year of study at a recognized institution of higher learning studying Business Administration, Public Management, Office Administration or related field

Additional requirement: Applicant must be a first time intern who was not placed before.

Designation: 1x Intern (Support Officer)
Division: Rural Service
Section: HIV Services
Duty Station: Nkurenkuru
Duration: Three (3) Months
Internship allowance: N\$ 2 244.85 per month

Minimum requirements: Applicant must be in the Final year of study at a recognized institution of higher learning studying Lifelong Learning and Community or related field.

To Applicants;

- i. An application cover letter
- ii. Comprehensive Curriculum Vitae accompanied by certified copies of educational qualifications and Identity documents.
- iii. A letter from the institution supporting the placement of such students.
- iv. Preference will be given to students studying at Institutions of Higher learning within the Kavango West Region.

THE CHIEF REGIONAL OFFICER
Kavango West Regional Council
Private Bag 6294
Nkurenkuru

OR

All official correspondences must be addressed to the office of the Chief Regional Officer

HAND DELIVERY AT: Kavango West Regional Council
HR Division Office
Nkurenkuru

Closing date: 16 August 2024



**ELIZABETH N KAKUKURU
CHIEF REGIONAL OFFICER ACTING**



Date