

REPUBLIC OF NAMIBIA



KAVANGO WEST REGIONAL COUNCIL

VACANCIES

THIS OFFICE INVITES QUALIFIED AND DEDICATED APPLICANTS TO APPLY FOR THE FOLLOWING VACANCIES.

DIRECTORATE: REGIONAL DEVELOPMENT INTEGRATION
DIVISION: RURAL SERVICES

1x Post designation : Community Liaison Officer Grade 9
Salary Scale : N\$ 195 216 –234 144
Housing Allowance : N\$ 13 944.00 per annum
Transport Allowance : N\$ 10 512.00 per annum
Duty Station : Nkurenkuru

Minimum Requirements: An appropriate National Diploma at NQF Level 6.

Additional Requirement: Preference will be given to candidates with a Diploma in Lifelong Learning and Community Development, Business Administration/Management or equivalent qualifications. Candidate must have a valid driver's license.

DIRECTORATE: GENERAL SERVICES
DIVISION: ADMINISTRATION

1x Post designation : Administrative Officer Grade 12
Subdivision : Constituency Support
Salary Scale : N\$ 107 753 XP – N\$ 129 240
Housing Allowance : N\$ 13 944.00 per annum
Transport Allowance : N\$ 10 512.00 per annum
Remoteness Allowance : N\$ 13 800.00 per annum
Duty Station : Mpungu Constituency

Minimum Requirements: A Grade 12 Certificate or equivalent qualification on NQF Level 3 with 20 points in five (5) subjects with an E symbol in English.

Additional Requirements: Candidate must be computer literate. Proof of Academic record/Certificate must be attached.

All official correspondences must be addressed to the office of the Acting Chief Regional Officer



1x Post designation : Cleaner Grade 15
Section : Cleaning Services
Salary Scare : N\$ 44 050 XP - N\$ 55 117
Housing Allowance : N\$ 10 452.00 per annum
Transport Allowance : N\$ 10 512.00 per annum
Duty Station : Nkurenkuru

Minimum Requirements: None

Additional Requirements: Must be able to read and write in English.

NOTES TO CANDIDATES:

- Please send application forms (forms 156043 and 156094 can be obtainable at all Government Offices)
- Applicants are reminded to attach curriculum vitae and **certified copies** of: Identity documents, educational qualifications and academic records.
- All foreign qualifications must be evaluated (attach NQA evaluation report).

NB Complete prescribed application forms in full "Failure to complete all items on the application form for employment and not attaching the necessary documents will disqualify the application". The possibility is not excluded that errors might have been made in compilation of this request for advertising of this vacancy, or that a post has been advertised, which should not have been so advertised. If such errors occurred and later discovered the Council reserves the right not to fill such post.

PLEASE SEND APPLICATION ON PRESCRIBED FORMS TO:

THE CHIEF REGIONAL OFFICER (ACTING)
Kavango West Regional Council
Private Bag 6294, Nkurenkuru



OR

HAND DELIVER AT: Kavango West Regional Council
HR Division Office No. 6
Nkurenkuru Plaza
Nkurenkuru

CLOSING DATE: 28 May 2024

Enquiries: Mrs. Eveline Nambahu
Mrs. Elizabeth Mupiri
Mr. Joseph K. Kandjimi
Tel: 066-264875/6

All official correspondences must be addressed to the office of the Acting Chief Regional Officer