

KAVANGO WEST REGIONAL COUNCIL

OFFICE OF THE CHIEF REGIONAL OFFICER SECTION: INTERNAL AUDIT



Post designation	:	Internal Auditor Grade 8
1xPost	:	Nkurenkuru
Salary Scale	:	N\$ 238, 825 –N\$ 285, 420
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum

Minimum Requirements: An appropriate B. Degree or equivalent qualification on (NQF Level 7) plus three (3) years appropriate experience. Confirmation of probation is subjected to the issuing of successful completion of the internal training course by the Executive Director: Ministry of Finance on advice of the Deputy Director: Internal Auditing of the Ministry of Finance.

Additional requirements: Candidate must have a valid driver's license.

DIRECTORATE: GENERAL SERVICES DIVISION: ADMINISTRATION SECTION: TRANSPORT

Post designation	:	Senior Administrative Officer Grade 10
1xPost	:	Nkurenkuru
Salary Scale	:	N\$ 159, 505 –N\$ 191, 312
Housing Allowance	:	N\$ 13, 944.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum

Minimum Requirements: An appropriate National Diploma or equivalent qualification (NQF Level 6) plus one (1) year appropriate experience or a Grade 12 Certificate (NQF level 3) plus three (3) years appropriate experience.

Additional Requirement: Candidate must be computer literate with a valid driver's license.

Enquiries: Mrs. Eveline Nambahu, Ms. Eva H Shefike, Mr. Joseph K Kandjimi, Tel: 066-264875/6

Notes to candidates:

- Please send application forms (on forms 156043 and 156094 obtainable at all Government Offices).
- Applicants are reminded to attach **certified copies** of: Identity document, educational qualifications, and curriculum vitae.
- Confirmation letter **must be** attached in current post.
- All foreign qualifications must be evaluated (attach NQA evaluation report).

NB Complete prescribed application forms in full "Failure to complete all items on the application form for employment and not attaching the necessary documents will disqualify the application". The possibility is not excluded that errors might have been made in compilation of this request for advertising of these vacancies, or that posts has been advertised, which should not have been so advertised. If such errors occurred and later discovered the Council reserves the right not to fill such post.

Please send application on prescribed forms to:

The Chief Regional Officer (acting)

PSM CIRCULAR NO.E OF 2024, VANACIES IN THE PUBLIC SERVICE, ADVERTISED 04 JUNE 2024, CLOSING DATE 04 JULY2024